



Pennsylvania Compensation Rating Bureau

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PENNSYLVANIA TEST AUDIT PROGRAM

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CONSTRUCTION OR ERECTION - EXECUTIVE SUPERVISORS - CODE 951

This classification assignment is applicable only to executive supervisors who do not exercise direct supervision of construction or erection operations. Supervision must be indirect; i.e., through another person such as a superintendent or foreman. Any person who is directly in charge of construction work or construction employees at a specific job location shall be assigned to the classification which specifically describes the type of construction or erection operation over which they are exercising direct supervisory control provided separate payroll records are maintained. Any operation for which separate payroll records are not maintained shall be assigned to the highest rated classification which applies to the job or location where the operation is performed.

The job duties of an executive supervisor normally include time spent in an office and visits to a job site. The executive supervisor may have overall managerial responsibility for various projects. That responsibility may include making arrangements for the procurement of materials and/or the delivery of supplies, procurement of subcontractors, maintenance of construction timetables, visits to job sites to keep track of job progress, conferring with clients, architects, engineers, and traveling to and from the company's headquarters. It also contemplates clerical office exposure and the part time hazards of walking and climbing around on job sites. Typically, the executive supervisor assignment is only applicable to large construction companies that have at least one level of supervision between the executive supervisor and the worker. It can also be applicable in situations where numerous smaller projects are in progress simultaneously and the executive supervisor has the managerial responsibility for all of them. Code 951 is usually not applicable to supervisors permanently located at a given job location until the completion of that job.

A general exception to the above stated procedure is a job superintendent responsible for and physically located at a specific job site where all operations are subcontracted to unrelated concerns. In this instance, the contractor has no construction workers at the job site and the superintendent cannot exercise direct control of the subcontractor's employees. Therefore, under these particular circumstances, the job superintendent may have his/her payroll assigned to Code 951.